ORANGE COAST VELO
BY LAWS

A) PRINCIPAL OFFICE

The principal office of the Club shall be located at the residence of its duly elected President, or at the residence of the President's successor, or at another place designated by the Board of Directors. The permanent mailing address for all Club correspondence shall be P.O. Box 15, Huntington Beach, CA 92648.

B) MEMBERSHIP

Section 1. Term

Club membership year shall be twelve (12) calendar months starting at 12:00 AM on January 1st and ending at 11:59 PM December 31st. Membership will lapse on January 15th for non-payment of renewal dues, which terminates access to the Members Area of the Club website, membership rights, privileges and services. New membership in October, November and December will be charged 125% of yearly dues. This will include the remainder of the calendar year joined and the following calendar year.

Section 2. Suspension

Any member may be suspended by a two-third (2/3) vote from the Board of Directors for violation of Club rules or for other actions contrary to the general objectives and/or best interests of the Club as stated on the Club's website under Rules & Protocols. Before suspension, the member shall be notified in writing by or at the request of the President and shall be given reasonable opportunity for a hearing by the Board of Directors. A member suspended by the Board of Directors shall have the right to appeal the suspension with the Board of Directors by presenting any pertinent evidence and by showing just cause why the suspension should be lifted. Any Member suspended by the Board of Directors forfeits any paid membership dues for the remainder of the calendar year. Suspended members are NOT to wear the Club kit or represent the Club at any events.

Section 3. Resignations

Any member may resign by sending a letter of resignation to the President or other board member of the Club electronically, or through the US Mail. Such member's resignation shall become effective upon receipt by the Vice President, and all Club privileges, responsibilities and rights of such membership shall terminate as of that date.

Section 4. Privileges

Members in good standing shall be entitled to all current Club membership privileges. Each member shall be entitled to wear the Club kit, display the Club emblem, and participate in organized Club events and rides.

Section 5. Associate Members

This membership category is intended for individuals who reside outside the state or area and wish to remain connected and informed about club activities. To qualify as an Associate Member, your primary residence must be located more than 100 miles from the Huntington Beach Pier. Associate Members attending the Summer Picnic or Holiday Party will be considered guests and charged the applicable guest fee. Annual dues for Associate Members will be set at $25 per calendar year.

C) DUES

Annual dues for members shall be reviewed periodically by the Board of Directors. Notice of annual dues or changes to the dues shall be sent via email to each current Club member prior to the end of each calendar year. Renewal of dues shall be payable on or before January 1st each year.

D) OFFICERS

Section 1.

The elected officers of this Club shall be the President and Vice President. The Treasurer, Route Director, and one additional Board Member will be appointed by the duly elected President.

Section 2.

These officers in their duly appointed roles shall comprise the Board of Directors.

E) DUTIES OF OFFICERS

Section 1. President (Officer)

The President shall preside at all meetings and shall perform the duties usually pertaining to this office: He or she executes Club policies and Club procedures. He or she may call special meetings of the membership. He/she shall be the chief executive of the Club. He/she shall represent the Club in liaison with other organizations. He or She will also report full and complete minutes of the proceedings and votes to be posted in the Members Area of the Club website once approved by the Board of Directors (this may be delegated as needed). The President, in consultation with the Route Director, will appoint Group Ride Leaders, who do not need board status to assist with the coordination of all ride-related events other than the weekly ride schedule

Section 2. Vice President (Officer)

The Vice President shall assist the President in conducting the administrative affairs of the Club. He or She shall act as program chairperson for the regular meetings and perform other duties as may be assigned by the President. The Vice President shall stand first in succession in the event of the President's death, resignation, disability or disqualification and shall act for the President in his/her absence. The Vice President shall serve as membership on-boarding coordinator and shall receive/process all new membership applications. The Vice

President shall update the member roster, notify the Club regarding new members, and is responsible for all membership drives and recruitment.

Section 3. Treasurer (Officer)

The Treasurer shall have access to all Club funds and credit/debit cards and shall deposit the funds into the Club's account in a bank designated by the Board of Directors. He/she shall have direct control over all Club assets and payment of all Club debts and obligations. He/she shall maintain strict compliance with these By-laws in all matters pertaining to the financial affairs of the Club. The Treasurer shall maintain complete and accurate books of all Club accounts and shall properly reflect the true and correct financial status of the Club including all receipts, disbursements, balances, assets and liabilities of the Club. The books shall be reviewed monthly at the regular board meeting by presenting an Income Statement and Expense report. All checks or electronic orders for payment of monies in the name of the Club shall be executed by and signed by the Treasurer. All checks or other orders for payment of monies in excess of $2,000.00 shall be signed by the Treasurer and authorized by the President or Vice President in writing.

Section 4. Route Director (Officer)

The Route Director shall compose and maintain weekly ride schedules for the Club. He/she shall coordinate weekly rides as required, is responsible for providing route information to the Club members and shall make decisions pertaining to any changes to the routes that may become necessary. He/she shall coordinate with the other Board of Directors and may draw upon the Club membership for assistance as needed.

The Route Director is responsible for understanding all traffic and safety laws as they pertain to cyclists. He/she is to advise the membership regarding accidents and other incidents or situations affecting the safety of all Club members and guest riders. He/she will approach Club members (when warranted) on any unsafe practices on their part when riding with the Club. He/she will cover the Club's approach to safe riding with new members and ensure they understand and agree to the importance of safety and communication when riding in a group.

Section 5. Additional Responsibilities (Officer)

Another Officer will be required to take all or partial remaining responsibilities which can be split with the President, and/or Vice President as the President deems necessary to best utilize the capabilities of the individuals within the leadership team.

Branding: This responsibility is for the internal and external image and design of the Club, as well as budget and production of the upcoming Club kit and accessories. Communicating any changes to the Webmaster, he/she will ensure the club website is current and correct. He/she will also maintain the Photo Gallery on the OCV Website and communicate any additions or changes to the Webmaster to keep the Club website updated.

Sponsorship Management: This responsibility promotes Club sponsorship with local businesses, or corporations the Club officers or Members suggest or recommend. This includes quarterly touchpoints with our Sponsors to ensure they feel included in our events,

and schedule periodic ride visits to and/or events at their business locations as applicable. He/she shall be responsible for a monthly report on any sponsorship issues. He/she shall pursue opportunities that bring profitable and beneficial results to the Club.

Event Planning: This responsibility includes coordinating and planning all Club events including, but not limited to, the General Meetings (twice annually), Summer Picnic, Christmas Holiday Party, and Club Night Out. He/she will also support the Route Director with internal marketing of all Away ride events. He/she will maintain a Club Calendar and will provide to the Webmaster to post on the Club website. Event Planning will be in coordination with the Treasurer to determine budget. Any additional expenditures over and above the designated budget need to be approved by the Treasurer and President (less than $100 verbally, exceeding $100 shall be in writing electronically).

Section 7. Webmaster (Appointee)

Webmaster for OCV shall be responsible for design and maintenance of the Club website. Ongoing duties include placing relative content such as calendars, roster updates and photos on the site for members and public viewing.

F) ELECTION

Section 1. Nominating Committee

At least ninety (90) days prior to the January Board Meeting, the current, sitting President shall appoint a nominating committee consisting of no less than three (3) active Board members. The nominating committee shall solicit current Club members to determine if anyone has an interest in the position of President. Each nominee for President will provide a member name for his/her running mate as Vice President. Once a list of candidates has been compiled and finalized the election will be held prior to December 10th.

Once the leadership (President/VP) Board positions have been secured by an election victory validated by the existing Board, the President-Elect will pick his/her team of Board Members recruiting 3 individuals to fill the three remaining Board Member positions: Treasurer, Route Director, Additional Flex position.

Nominees who have expressed interest in and who are eligible for a board position at the Fall meeting shall be guided to adhere to the following requirements:

a. Serve a full "term" defined as 2 years
b. With the exception of the Treasurer, no Board member shall serve more than three (3) consecutive terms in one office
c. The position of President shall be limited to two (2) consecutive terms
d. No person shall be eligible for a Board position that has not been a member in good standing for a minimum of one (1) year
e. No member shall be eligible for a Board position while serving as a Board member of another cycling club

Section 2. Declaration of Candidacy

At the Fall General Membership Meeting, declarations for President/Vice President will be accepted from any member in good standing. In addition, members who seek to serve on the new Board shall declare their interest to the existing Board within ten days following the Fall General Membership Meeting.

Section 3. Ballots

Each member in good standing is entitled to one (1) vote.

Section 4. Selecting Remaining Board Members

The newly elected President shall appoint and announce the additional three Board members by December 31st.

G) CLUB RULES

Section 1.

Members are required to wear their Club kit during all organized or sanctioned Club rides.

Section 2.

See additional Club Rules & Protocols listed on the Club Website

By unanimous vote of the Board of Directors, this revision of the OCV By-laws was accepted on November 6, 2025

Tim Schultz, President

Marc Rozenberg, Vice President

Morrie Kosareff, Route Director

John Scott, Treasurer

Martin Ryan, Special Events Director